



**REPUBLIC OF NAURU
GOVERNMENT GAZETTE
PUBLISHED BY AUTHORITY**

No.50

7th May, 2008

Nauru

G.N.No. 195 / 2008

PUBLIC SERVICE ACT 1998
SECTION 37, SUBSECTIONS 1,2 & 3

PUBLIC HOLIDAY

PURSUANT TO the powers in that behalf vested in me under Section 37, sub-sections 1,2 & 3 of the Public Service Act 1998, I, HON. MARCUS STEPHEN M.P., President of the Republic of Nauru DO HEREBY declare Monday 19th May, 2008 from 7:00am to 5:00pm to be observed by officers and employees of the Public Service and other Instrumentalities of the Republic, in celebration of Constitution Day.

Dated this Second day of the month of May, Two Thousand and Eight.

MARCUS STEPHEN
PRESIDENT

G.N.No. 196 / 2008

PUBLIC SERVICE ACT 1998
VACANCY : SECTION 15

Applications are invited from Nauruans inside and outside the Public Service for appointment, transfer or promotion to the following position:

DEPARTMENT OF FINANCE
(Treasury Secretariat)

POSITION : Higher Clerical Officer

SALARY : \$4,666pa (2.2)

DUTIES : Reporting to management in the Department of Treasury, the Higher Clerical Officer will;

- Process payment
- Prepare a range of financial report
- Track MOU funds
- Oversight less experience office staff
- Other duties including working with the Revenue Officer as assigned by the Treasury Manager

QUALIFICATION:

- Excellent numeracy and English literacy skills
- Excellent customer relation and communications skills
- Basic computer skills
- Eligible for employment within the Public Service of Nauru

DESIRABLE:

- Experience working in a finance area
- Excel spreadsheet skills
- Post secondary qualification in accounting, book-keeping or related fields.

Applications should be lodged in writing stating name, age, qualification and Curriculum Vitae provided to the Chief Secretary's Office or the Director of Human Resources & Labour no later than Friday 16th May, 2008.

Dated this 6th day of May, 2008.

ALF ITSIMAERA
ACTING CHIEF SECRETARY

G.N.No. 197 / 2008

PUBLIC SERVICE ACT 1998
VACANCY : SECTION 15

Applications are invited from Nauruans inside and outside the Public Service for appointment, transfer or promotion to the following position:

DEPARTMENT OF FINANCE
(Treasury Secretariat)

POSITION : Clerical Assistant

SALARY : \$4,166pa (1.2)

DUTIES : Reporting to management in the Department of Treasury, the Clerical Assistant will;

- Process payments
- Assist in the preparation of a range of financial reports
- Assist in tracking MOU funds
- Other duties including working with the Revenue Office as assigned by the Treasury Management

QUALIFICATION:

- Excellent numeracy and English literacy skills
- Excellent customer relations and communication skills
- Basic computer skills
- Eligible for employment within the Public Service of Nauru

DESIRABLE:

- Experience working in a finance area
- Excel spreadsheet skills
- Post secondary qualification in accounting, book-keeping or related fields

Applications should be lodged in writing stating name, age, qualification and Curriculum Vitae provided to the Chief Secretary's Office or the Director of Human Resources & Labour no later than Friday 16th May, 2008.

Dated this 6th day of May, 2008.

ALF ITSIMAERA
ACTING CHIEF SECRETARY

G.N.No. 198 / 2008

PUBLIC SERVICE ACT 1998
VACANCY : SECTION 15

Applications are invited from Nauruans inside and outside the Public Service for appointment, transfer or promotion to the following position:

DEPARTMENT OF FINANCE

POSITION : DEPUTY SECRETARY, DEVELOPMENT PLANNING & POLICY DIVISION (DPPD)

SALARY : \$7,672pa (7.2)

DUTIES : The Deputy Secretary, DPPD is responsible for the coordination and management of the development planning frame work for the Republic of Nauru, working in consultation with the Secretary for Finance.

- Lead and manage the operation of the Development Planning and Policy Division
- Provide quality advice on matters related to the National Sustainable Development Strategy;
- Coordinate the ongoing development of the National Sustainable Development Strategy, including the conduct of a review of the Strategy;
- Identify and implement strategies to progress facilitate the National Sustainable Development Strategy;
- Contribute to the budget process as necessary to ensure linkages between the budget, donor support and National Sustainable Development Strategies
- Provide regular report to the Minister for Finance and other relevant Ministers as required on aspects of the operations of DPPD and the National Sustainable Development Strategy;
- Supervise the work on project analysis and appraisal to ensure projects are consistent with the national priorities;
- Coordinate with Aid Management Unit to ensure that donor funding is used for purposes that are consistent with the National Sustainable Development Strategy;
- Provide input to Department Heads and other government and non government forum on matters related to the National Sustainable Development Strategy;
- Attend national, regional and international forums as required, and provide information and reports regarding the National Sustainable Development Strategy;
- Supervise the conduct of sector analysis to identify sector priorities to support the national priorities;

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- Supervise the provision of Secretariat services as required to the National Development Committee;
- Supervise the work on project development, project analysis and appraisal to ensure they are consistent with the national priorities. This may include liaising with line Departments as required; and
- Any other duty as may be directed by the Secretary for Finance from time to time.

QUALIFICATION/SKILLS

- At least 5 years experience working in a development related field;
- Preferably a first degree in the areas of economic, finance, management or other development related fields;
- Proficient in the use of office computer;
- Proficient in the use of English language both written and oral;
- Proven managerial skills

Applications should be lodged in writing stating name, age, qualification and Curriculum Vitae provided to the Chief Secretary's Office no later than Friday 16th May, 2008.

Dated this 6th day of May, 2008.

ALF ITSIMAERA
ACTING CHIEF SECRETARY

G.N.No. 199 / 2008

PUBLIC SERVICE ACT 1998
NOTICE OF PROMOTION

The provisional promotion of the following officers took effect from 5th May, 2008 is hereby notified;-

DEPARTMENT OF FINANCE

<u>NAME</u>	<u>PROMOTED FROM</u>	<u>PROMOTED TO</u>
Miss. Delphine Tokaibure	Clerical Officer (2.1)	Higher Clerical Officer (2.2)
Mrs. Joylene Botelanga	Clerical Assistant (1.2)	Clerical Officer (2.1)

Any officer of the Public Service may appeal to the above promotion under Section 20 of the Public Service Act 1998. Appeals should be based on one or other grounds set out in section 20 (2) of the Act, and should be lodged in writing stating the ground (s) of appeal to the Chief Secretary within seven (7) days after the date of this Gazette Notice.

Dated this 6th day of May, 2008.

ALF ITSIMAERA
ACTING CHIEF SECRETARY

No.50

7th May, 2008

Nauru

G.N.No. 200 / 2008

ENGAGEMENT TO MARRY

NAME OF PARTIES: Dax Dediya of Denigomodu District and
Amarantha Ruth Tagamoun of Anabar District

Akaiyaman Ika of Baiti District and
Nadia Thoma of Aiwo District.

DATE OF ENGAGEMENT: 30th April, 2008.
10th May, 2008.

MARCUS STEPHEN
MINISTER IN CHARGE
